



ACED SKILLS EXCHANGE AND DEVELOPMENT TRAVEL AWARD APPLICATION GUIDELINES

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1. SKILLS EXCHANGE AND DEVELOPMENT TRAVEL AWARD GUIDANCE

The ACED Skills Exchange and Development Travel Awards enable ACED Researchers and PhD students (both clinical and non-clinical) to visit another ACED Member Centre or Centres for knowledge exchange to learn or impart a key skill or technique, and to sow the seeds for future research collaborations.

Researchers are not eligible to be reimbursed for their salary (according to [CRUK's policies of funding salaries](#)). If researchers choose to do so, they can include in their application a request for funding for training/career development opportunities (courses, conferences, workshops, etc.) that is **directly related to the knowledge exchange activity** forming the basis of the application for up to 40 hours at a maximum cost of £3,000 GBP, \$4,000 USD or €3,500 EUR.

The award will provide funding for PhD students to visit another ACED Member Centre as part of their PhD training, but for administrative reasons applications must be made in the name of the student's Principal PhD Supervisor or Advisor. Funding for PhD students will only be eligible if their studentship is funded for the duration of this award, salary costs for students beyond the end of their studentship are not eligible.

Applications are to be made via the CRUK Flexi-Grant® system by the deadline date. **Applicants can request a Flexi-Grant® application by contacting ACED@cancer.org.uk.**

1.1 SUMMARY OF AWARD

Amount: Up to £25,000 GBP or total equivalent (\$30,000 USD or €30,000 EUR) per award to cover a visit of up to 3 months (no minimum length). This includes a **maximum request from any one Member Centre of up to £10,000 or equivalent**. Salary costs are not eligible for this award.

Eligibility: Applications will be accepted from Alliance researchers regardless of career stage; PhD students are eligible for funding under this scheme, however they cannot apply directly as Principal Applicant, the application must be made on their behalf by their Principal Supervisor/Advisor. Applicants must be a researcher at an ACED Member Centre from one of the following institutions: the University of Cambridge, the Dana-Farber Cancer Institute at Harvard University, the German Cancer Research Center (DKFZ), the OHSU Knight Cancer Institute, the University of Manchester or University College London. Where an application is made on behalf of a PhD student, the studentship must also be registered at one of these ACED Member Centre institutions.

Host (visiting) institution support: To be eligible, each application must include a letter of support from the Principal Investigator or the research group from any centre(s) that you wish to visit (the host centre). PhD students must also include a letter of support from their principal PhD supervisor / advisor.

It is the applicant's responsibility to approach a potential Alliance Member Centre to identify and secure suitable learning and development opportunities.

In the case of PhD Supervisors/Advisors applying on behalf of their students: it is the responsibility of the supervisor to ensure that the relevant local permissions for the student to be away from their registered institution for the required period are in place if successful.

Application and Scope: The purpose of this award is to allow an ACED researcher, or PhD student, to visit another ACED Member Centre to learn or impart a new skill or technique that will transfer knowledge across the Alliance and enable significant progress in career development and/or research interests. Funding is available for travel, accommodation, applicable university and visa fees and any necessary research expenses required for the training opportunity. Remuneration for the applicant, or student, is not covered by this award. In order to confirm knowledge of the visa requirements, **the application should outline whether a visa is required and relevant details regarding the timing of the Award around visa processing** (See section 4).

Applications must include a letter of support from the Principal Investigator of the research group(s) that the applicant wishes to visit (the host group), a clear explanation of how the experience will provide a step-change in their training, career development and/or research interests (or those of researchers at the host Member Centre), and how knowledge transfer will benefit the Alliance with the expectation that this will seed future collaborative research projects/initiatives.

Applications for PhD students must also include a letter of support from their Principal PhD Supervisor/Advisor making the application on their behalf indicating the relevance and benefit of this training to the PhD project.

Timelines: Successful applications are anticipated to complete the skills exchange and development opportunity within 12 months of receiving the award, or in the case of PhD students, before the end date of their existing studentship funding.

Restrictions: Recipients are obliged to return to their home institution following completion of the award. Each proposed award could encompass visits to multiple Alliance Member Centres if applicable to the skills exchange and development opportunity.

If you are applying to other funding bodies at the same time with funds allotted to this skills exchange and development opportunity, please note that ACED cannot accept the same application. If you submit an application to the Alliance that is already being considered by another funding body, your application will not be accepted.

1.2 REMIT OF THE ACED SKILLS EXCHANGE AND DEVELOPMENT TRAVEL AWARD

What is suitable for the ACED Skills Exchange and Development Travel Award?

You can apply for an ACED Skills Exchange and Development Travel Award in any research area(s) with a focus on early detection of **primary** cancer. This award provides up to a maximum of 3 months of funding of up to £25,000 or equivalent (\$30,000 or €30,000 EUR) to support knowledge exchange between Alliance Member Centres. This includes a **maximum request from any one Member Centre of up to £10,000 or equivalent**.

This award is to support the learning or imparting of a new skill(s) relevant to scientific research that will provide a step-change in career development of the applicant and/or research interests of the applicant or host research group. The goal of the award is to enable skills and/or knowledge exchange

between the applicant and host Centre that will benefit early detection research across the diverse research areas involved in early detection, for example, basic biology and technology development through to translational and population research. The Award also provides the opportunity to facilitate future collaborative research across different Alliance Centres. You must demonstrate that the training or development is not currently available within your home institution.

Areas that could be considered include (but are not limited to):

- Learning opportunities in applying state-of-the-art technology to applicable research questions
- Learning opportunities in novel laboratory techniques or methodologies critical to your area of research interest
- Development opportunities in mathematical or statistical modelling, health economics, trial design, bioinformatics etc.
- Establishment of new collaborations to tackle an early detection area of need that will benefit the wider Alliance community

1.3 WHAT IS FUNDED

Funding available through this award can cover travel, accommodation, training, applicable university and visa fees and necessary research expenses for the duration of the skills exchange and development opportunity. Subsistence and reimbursement of the applicant's salary or student's stipend are not eligible to be covered by this award (see [CRUK's policies of funding salaries](#)). Please note that in general, **funding including travel, accommodation and fees should be costed to the applicant's home institution. Necessary research expenses that will be incurred as part of the skills exchange opportunity while at the visiting institution should be costed to the host centre.** All funding requires necessary Institutional approval from the centre it is requested from.

If researchers choose to do so, they can include in their application a request for a bursary for training/career development opportunities (courses, conferences, workshops, etc.) for the following amounts: up to 40 hours of training at a maximum cost of £3,000 GBP, \$4,000 USD or €3,500 EUR. Funding for such training/career development bursaries will only be considered if they are directly related to the knowledge exchange activity forming the basis of the application.

1.4 ASSESSMENT CRITERIA

Your application will be assessed on the following criteria:

- **Opportunity for learning and development:** All applications must have a strong rationale to support the learning and development opportunity. Applicants must demonstrate how it is valuable to their or the PhD student's training, research and career development (or that of researchers at the host Member Centre), as well as beneficial to knowledge exchange for the wider Alliance community and establishing or reinforcing collaboration or networking.
- **Excellent team and collaborative environment:** All applications should outline the suitability of the applicant, or PhD student, and host Member Centre to undertake the learning and development opportunity, and detail the resources and facilities required for the successful fulfilment of the award. Applications should highlight the importance of the Alliance environment in supporting the opportunity and enabling progress in early detection research. Multi or cross-disciplinary applications are encouraged.

- **Resources requested:** The costs can be requested for travel and reasonable accommodation costs, not including subsistence, as well as the direct costs of the research and reasonably justified in line with the training and experimental plans, leveraging existing resources where appropriate.
- **Relevance to the Alliance's scientific strategy and remit:** All applications must be within the Alliance's scientific strategy to advance the understanding of early cancer and improving how and when primary cancer is detected.
- **Benefit to the wider Alliance:** Applications should detail the actual and potential benefits to the wider Alliance community, how the award will foster collaboration and sharing of knowledge or training and how the skills/knowledge learned will benefit the wider Alliance community.

2. THE APPLICATION PROCESS

2.1 PROCESS OVERVIEW

The application and award process of the ACED Skills Exchange and Development Travel Award involves the following steps:

1. Contact ACED@cancer.org.uk to request an application form. Applicants will then receive a link to start their application on Flexi-Grant®. Applications for PhD students must be made on their behalf by their Principal Supervisor. For more information on submitting your application via FlexiGrant®, please see section 3 of this Guidance. Flexi-Grant® applications must be submitted before the advertised deadline date.
2. Applications will be reviewed by the ACED Director of Training and the ACED Training Working Group; recommendations for Awards to be funded will then be ratified by the Alliance Executive Board. Applications will not be sent for external review.
3. Applicants will be informed of the outcome and final funding decision.

Note: Applicants from DKFZ wishing to visit another ACED Centre must first apply to the [DKFZ Short-term Research Visit Travel Grant](#) through the DKFZ Cancer Research Academy prior to submitting their ACED application on FlexiGrant®.

2.2 APPLICATION

Please use the template provided (downloaded from Flexi-Grant®) to complete details on the skills exchange and development opportunity (Section 2.1 of the application template). **Section 2.1 of the application template should not exceed two standard pages including figures. Use single-line spaced text in Calibri 11-point font. References are not included as part of the page restriction. In this section, you should aim to address the content outlined in the table below.**

In your application please include:

- How the opportunity will help develop your research (or that of researchers at the host Alliance Member Centre) in the early detection field.
- A clear explanation of how the experience will provide a step-change in your training and career development and/or research interests (or those of researchers at the host Alliance Member Centre).

- Justification of the selection of the Alliance Member Centre and collaborative team you are wishing to visit.
- How learnings from this experience will be applied to Alliance (both the wider community and/or any potential future Alliance research projects).
- Your plan for seeding foundations for potential future collaborative research projects with other Alliance Centres.

Table 1: Contents of the opportunity description (Section 2.1 of the application)

| | |
|--|---|
| CHALLENGE | <ul style="list-style-type: none"> • State briefly the research and/or clinical challenge or need the proposed opportunity looks to address. Include details of the current approach, and how the opportunity will drive progress in the early detection of primary cancer. |
| TEAM COMPOSITION | <p>Please provide information on the composition of the team you will be visiting, including:</p> <ul style="list-style-type: none"> • Justification of the selection of the Alliance Member Centre and collaborative team you wish to visit. • Outline key people in the visiting institution that will be responsible for hosting the skills exchange/development opportunity. • Address how the Alliance environment is critical in supporting the opportunity and the potential of future collaborative research projects/initiatives. |
| DEVELOPMENT OPPORTUNITY AND MILESTONES | <ul style="list-style-type: none"> • Provide details of the opportunity and any milestones in your development plan. Explain clearly how this opportunity will address the early detection challenge you have identified and how it will provide a step-change in your career and/or research interests (or those of researchers at the host Alliance Member Centre). Briefly explain your plan for seeding foundations for potential future collaborative research projects and how this opportunity will help you achieve this. • Include details of any experimental methods, techniques and analyses that will be part of this opportunity. • Outline the goal(s) of the training opportunity and define the criteria by which these will be met. |
| EXPECTED OUTPUTS | <ul style="list-style-type: none"> • State any potential expected outputs of this opportunity, this may include e.g., preprints, training completed/delivered, contribution to consortia/collaborations, community outreach, patents, key datasets, software, novel assays and reagents etc. Include a brief description of your vision for future research which may lead on from this opportunity. |
| REFERENCES | <ul style="list-style-type: none"> • Give full details of any references, including authors, publication year, title and journal name, volume, page numbers. We won't accept shortened references. • Number your references in the order in which they appear in the text, and list them in the Vancouver style (as <u>outlined by the US National Library of Medicine</u>). |

2.3 ADDITIONAL RESEARCH INFORMATION

Please use the provided template to complete the following sections.

Table 2: Additional information for all applications

| <p>JUSTIFICATION FOR SUPPORT REQUESTED</p> | <p>Please list running expenses and provide justification for the associated costs. Costs should be divided and reported separately for each UK and non-UK Member Centre(s) in the local currency of the country in which they are incurred in (e.g. GBP (£) for UK, USD (\$) for US or EUR (€) for European). For example, if costs are associated with non-UK Member Centres, it should be reported as <i>DFCI or OHSU - USD (\$), DKFZ – EUR (€) amount</i>. Costs associated with UK Member Centres, should be reported as <i>Manchester or Cambridge or UCL - GBP (£) amount</i>.</p> <p>A maximum request of up to £10,000 or equivalent can be made from any one individual Member Centre.</p> <p>Running Expenses:</p> <ul style="list-style-type: none"> • Please list your travel, accommodation and visa costs. • Please list necessary lab consumable costs. • Please list specific costs separately from general consumables. <p>Please note that in general, funding including travel, accommodation and fees should be costed to the applicant's home institution. Research expenses that will be incurred as part of the skills exchange opportunity while at the visiting institution should be costed to the host centre.</p> <p>Example table:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Additional Information</th> <th>Duration (days)</th> <th>Costs Total</th> </tr> </thead> <tbody> <tr> <td>Train travel</td> <td>Travel from Cambridge to Manchester</td> <td>Round trip</td> <td>£565 (incurred by Cambridge)</td> </tr> </tbody> </table> | Description | Additional Information | Duration (days) | Costs Total | Train travel | Travel from Cambridge to Manchester | Round trip | £565 (incurred by Cambridge) |
|--|---|-----------------|------------------------------|-----------------|-------------|--------------|-------------------------------------|------------|------------------------------|
| Description | Additional Information | Duration (days) | Costs Total | | | | | | |
| Train travel | Travel from Cambridge to Manchester | Round trip | £565 (incurred by Cambridge) | | | | | | |
| <p>CELL LINES</p> | <p>Only complete if applicable</p> <p>Please provide details of any cell lines you will use during your skills exchange and development opportunity. These should include:</p> <ul style="list-style-type: none"> • Details of how you will maintain good cell culture practices throughout your research project. • If new cell lines will be introduced to your lab, please give the source will be authenticated when they enter your lab. • If new cell lines will be generated, please tell us how these will be made available for others to use. • Justification for the use of any cell lines that have been misidentified (e.g. Chang liver cells). <p>You can request funding (under running expenses) to support cell line authentication (e.g. screening for contamination by mycoplasma, STR profiling for human cell lines or DNA fingerprinting for non-human cells). You'll need to validate your cell lines according to the <u>Guidelines for the use of cell lines in biomedical research</u></p> | | | | | | | | |

(doi:10.1038/bjc.2014.166), which should be referenced in any publications resulting from the Award.

ANIMAL STUDIES

Only complete if applicable

You should complete this section if you are proposing to use animals during your skills exchange and development opportunity. You should ensure you are familiar with the relevant [NC3Rs guidelines](#), in particular the [Responsibility in the Use of Animals in Bioscience Research](#) document, the [ARRIVE Guidelines](#), and the [NC3Rs Guidelines: Primate Accommodation, Care and Use](#). When completing this section, you should describe how any relevant activities during the skills exchange and development opportunity adheres to the expectations set out in these guidelines.

Animal Costs:

- Please include a full breakdown of the purchase costs and husbandry costs (e.g. per mouse per week).
- Please list animal purchase, maintenance and experimental costs separately.

Justification of proposed animal studies

Please briefly justify the use of animals by outlining:

- Why animal research is necessary for this opportunity and details of all species you propose to use;
- Why the species/model you have chosen is the most appropriate physiological model to use for the research objective(s);
- If you are developing any new models why this is necessary and how you will ensure that these will be disseminated to the research community more broadly;
- The efforts you will take to minimise animal usage.

For your critical experiments, please provide an outline of your experimental design and power calculations. Where details of specific experiments are not known, you may provide an illustrative example. This should include:

- An overview of the experimental approach summarising; primary and secondary experimental outcomes, number of experimental and control groups, the number of experimental units in each experimental group, the total number of experimental units to be measured and the number of times each unit will be measured, number of independent replications of each experiment and how you plan to minimise experimental bias (e.g. randomisation and blinding) or an explanation of why this would not be appropriate.
- An explanation of how effect sizes have been calculated and a justification of their biological relevance
- The power calculations used to determine your sample size (or a principled explanation of an alternative basis for calculations, justifying why you haven't used statistical calculations). Explanations based solely in terms of 'usual practice' or previously published data will not be considered adequate.
- Details of breeding strategies that will be implemented (if applicable).
- A brief description of your planned statistical analyses in relation to the sample size, and list any statistical advice available.
- You may present this in the form of a table or diagram, if appropriate.

Please note that the NC3Rs website includes a number of useful [experimental design resources](#), including the Experimental Design Assistant (EDA), a free online tool to help optimise experimental design. The EDA can be used to create a visual map of your planned experiments (or a few of them) that may be useful in discussions with your

team and statistical advisors. If you use the EDA, you are encouraged to submit the EDA report as a PDF upload.

Please note that applications proposing research on specially protected species or pigs must undergo an additional independent peer review by the NC3Rs.

For any animal studies to be performed outside of the UK, we also require a letter to be included with your completed application from the relevant applicant leading this work to confirm that the research proposed will adhere to all relevant local regulatory systems, and also that the welfare standards will be consistent with UK standards.

2.4 APPROVALS

All applicants must sign the application form (in the case of applications made on behalf of PhD students, this must be the principal supervisor/advisor). Signed approval must also be obtained from the relevant financial approver at each institution that funding is being requested from. **Applicants planning to travel to DKFZ must get signed approval from head of the host Division including a commitment of funding for necessary research costs while visiting the host group.** Depending on the ACED Centre you may also require signed approval from the ACED Centre Director at your home centre. **Please contact the local ACED Programme Manager (Section 4 of this Guidance) to confirm who is the required approval signatory at each ACED Centre.**

2.5 THE USE OF GENERATIVE ARTIFICIAL INTELLIGENCE TOOLS

Applicants must:

- Support the highest levels of research integrity.
- Ensure generative AI tools are used in accordance with relevant legal and ethical standards, including data privacy where those standards exist or as they develop.
- Use generative AI tools responsibly to ensure the originality, validity, reliability and integrity of outputs created or modified by generative AI tools. This includes ensuring funding applications contain accurate information and do not contain false or misleading information.
- Correctly and explicitly attribute outputs from generative AI tools in funding applications or research by listing the generative AI source, where practicable, naming the specific model/s used and software, and specifying how content was generated (such as listing the prompt used).
- Adhere to Host Institution policies on the use of generative AI tools, particularly those concerning plagiarism and fabrication.

2.6 ADDITIONAL DOCUMENTS

Letter(s) of Support: A Letter of Support must be included from each institution you wish to visit (e.g. the Principal Investigator of the relevant group). This letter should briefly detail the skills exchange and development opportunity and outline their support for you in pursuing this opportunity. Submit any Letters of Support in PDF format, signed, dated and on headed paper alongside your completed application.

If you are not an independent researcher (early career researcher), you must include a brief letter of support from your supervisor/line manager.

Applications for PhD students must also include a letter of support from their Principal PhD Supervisor/Advisor making the application on their behalf indicating the relevance and benefit of this training to the PhD project.

3. COMPLETING YOUR APPLICATION IN FLEXI-GRANT®

You will need to submit your application online using the Grants Management System, Flexi-Grant® via <https://cancerresearchuk.flexigrant.com/>. Please contact ACED@cancer.org.uk to open a Flexi-Grant® application.

Applicants from DKFZ wishing to visit another ACED Centre must first apply to the [DKFZ Short-term Research Visit Travel Grant](#) through the DKFZ Cancer Research Academy prior to submitting their ACED application on FlexiGrant®.

As part of your submission, we require the following sections to be completed:

3.1. CONTACT DETAILS

You will be required to complete the contact details on your profile. Please ensure these details are kept up to date, so that we may contact you during the application process if necessary.

Email address is your username on this system.

Where an application is being made on behalf of a PhD student, the supervisor/advisor should be entered as Lead Applicant and the PhD student as Co-Lead Applicant (see below).

3.2. ONLINE APPLICANT CV

Lead and Co-Lead Applicants (where an application is being made on behalf of a PhD student) will need to complete an online CV as part of your Flexi-Grant® profile. Please ensure that this is kept updated, as it will be automatically included in any submission that you make through Flexi-Grant®. Please ensure your CV highlights your academic and research experience, including degree class, academic supervisors, and any grants or prizes awarded. Please also include a list of **all** your publications and research outputs. You may also refer to any relevant preprints to support your proposal.

For all publications, please include full author list (where this is unmanageable, for example for large consortium papers, it is permitted to list the first 12 authors followed by 'et al.' provided you denote your place in the author list, e.g. [Bloggs J, 15th of 65 authors]). Please also include the publication year, title and journal name, volume, and either page numbers or DOI. Please note ORCID does not pull through the list of authors, these should be entered manually if using ORCID to generate your publication list.

3.3. DIVERSITY MONITORING

Cancer Research UK is committed to being an inclusive funder and to ensuring the researchers we attract, support, and retain are as diverse as possible. At the start of your application, you will be asked a few questions that will help us to monitor this.

The Lead Applicant should complete the information in this section. We encourage you to complete the form in full, so we receive enough information for data analysis. You have the option to select 'Prefer not to say' in your answers. This information will not form any part of the decision-making processes and will not be used for any purpose other than analysis of our funding activities and sector-wide trends. The form outlines who we may share anonymised, aggregated data with. Answers are treated confidentially and will be stored securely in accordance with UK law and CRUK's [Privacy Policy](#).

3.4. SECTION 2: RESEARCH ABSTRACT

The Research Abstract provides a succinct summary of the proposal. Please include enough information to provide clarity for the selection panel.

You also have the option to provide a different Published Research Abstract, which may be placed on Cancer Research UK's website if your application is successful. For this reason, avoid the unnecessary inclusion of commercially sensitive or confidential information in your publishable abstract. Please note that your Research Abstract and Published Research Abstract **do not have to be different** if you are not including any sensitive or confidential information in your Research Abstract.

The Lay Abstract provides a summary of your research proposal that has been written for members of the public rather than researchers or professionals.

3.5. SECTION 4: SUPPORTING INFORMATION

You will need to upload the following documents to Flexi-Grant® as part of your Skills Exchange and Development Award application:

- Research proposal (Section 3)
- Letters of Support from Lead PI of host group. If being submitted on behalf of a PhD student, a letter of support from the Principal Supervisor is also required (Section 4)
- Declaration of potential competing interests form (Section 4)

[Declaration of potential competing interests form](#)

Using the template provided on Flexi-Grant®, please disclose any potential competing interests or confirm that there are none.

3.6. SECTION 5: TERMS AND CONDITIONS

You must read and agree to the CRUK terms and conditions outlined in this section before submitting your application.

Terms and Conditions:

- I have read and will comply with the [Cancer Research UK Grant Conditions](#) related to submission of grant applications.
- If funded and should I choose to put one in place, I will comply with the terms of the International ACED Research Collaboration Agreement.
- I have completed this application in accordance with the guidelines published.
- I am not aware of any relevant information that has been withheld or of any information given in the application that is misleading.
- I confirm on behalf of Research Personnel on the application, that we consent to the personal details listed in the ACED Skills Exchange Application Guidelines being shared by Cancer Research UK with reviewers and partners.
- I understand that all grants are subject to the Terms and Conditions that apply at the time of award and any subsequent amendments to them. If I am unable to comply, the award may be forfeited.

4. TRAVEL REQUIREMENTS AND USEFUL CONTACTS

The applicant is responsible for confirming any visa or additional requirements for your planned visit as part of this Award.

4.1 TRAVEL TO UK CENTRES

Nationals of the **USA and Germany** may be able to visit the UK as a **Standard Visitor without a visa** for unpaid short academic placements for training or to undertake a short piece of research for up to 6 months. You will likely require an [electronic travel authorisation \(ETA\)](#) to visit the UK.

For **other nationalities you may require a Standard Visitor Visa**, please check the [UK Government Visas and Immigration website](#) for details.

4.2 TRAVEL TO DKFZ

Nationals of the **USA or UK** are **exempt from Schengen visa requirements** for stays of up to 90 days within a 180-day period, provided no paid employment is undertaken. No visa is required for short unpaid academic or research visits without a formal work contract. Any research stay longer than 90 days will require a national visa.

If you are a citizen of a third country (e.g. India, China, Nigeria, etc.) **you will likely need a visa**, regardless of whether you currently live in the US or UK. You must check your nationality on the [German Foreign Office visa list](#) to see if a Schengen visa (Type C) is required for short stays.

Vaccination requirements

According to the German Measles Protection Act, **individuals born after 1970 who work or are active in healthcare settings must provide proof of measles immunity**. Acceptable proof includes: a **vaccination certificate with two doses**, or a **medical certificate of past measles infection**. This applies to all persons active in the institution, including short-term researchers, interns or observers if they are in contact with patients or healthcare personnel.

4.3 TRAVEL TO US CENTERS

Due to ongoing uncertainty around J1 education visas (as of June 2025), **applicants from the UK or Germany** to US Centres (OHSU and DFCI) are advised to obtain a **B1 Temporary Business Visa** intended for traveling for up to 6 months to the US for unpaid business purposes including short-term training and conducting research. B1 Temporary Business visa visitors may not accept pay, conduct work or anything that resembles work that will benefit a US entity or participate in patient care. Please note that **wait times for application for a B1 visa are typically between 1-2 months**. Please see the [US Citizenship and Immigration Services](#) website for more information.

Vaccination requirements

Applicants planning to attend Dana-Farber (DFCI) are required to complete a two-step health and immunisation screening process prior to arrival. Successful awardees are required to complete an Occupational Health Services Immunization Requirements form and a Pre-Placement Screening Questionnaire in advance of their visit. Please contact the DFCI Programme Manager (see below) for more information.

Once you have read these guidelines, **please contact ACED@cancer.org.uk to request a Flexi-Grant application** or if you have any questions or need more information please contact the relevant member of the ACED Programme Management team.

| Affiliation | Name | Contact Information |
|--------------------------------------|-------------------|--|
| Cancer Research UK | Sarah Carden | Sarah.Carden@cancer.org.uk |
| Cambridge | Bridget Bannerman | bpc28@cam.ac.uk |
| Dana Farber Cancer Institute (DFCI) | Lydia Conley | lbconley@hsph.harvard.edu |
| German Cancer Research Center (DKFZ) | Claudia Meyer | C.Mayer@dkfz-heidelberg.de |
| Manchester | Martin Bone | martin.bone@manchester.ac.uk |
| OHSU | Zach Miller | millerz@ohsu.edu |
| UCL | Daniel Kelberman | d.kelberman@ucl.ac.uk |